

Sunrise HOA Volunteer Form

I am interested in Volunteering for the following:

☐ **Architectural Review Committee (ARC)**

- Assists in the enforcement of the HOA Covenants, Conditions and Restrictions (CC&Rs).
- Assists homeowners in maintaining compliance with their home projects
- Works with homeowners to make sure their properties are maintained in accordance with the CC&Rs
- Committee members maintain positive relations with a respectful and neighborly approach
- Commit to the fair application and enforcement of the Governing Documents

☐ **Pool Committee (PC)**

- Evaluates the efficacy of pool rules and allowable pool items annually
- Assists the pool manager in organizing pool work parties to take on and off the pool covers and get the pool ready for the opening and closing of the pool season.
- Manages key distribution and replacement requests from members.
- Manages and approves Group Use requests and accommodations.
- Assists with the enforcement of the agreed upon rules for the common area.
- Report to the Board on any recommended improvements of the common area, as well as complaints or pool rule violations that need to be addressed.

☐ **Neighborhood Connections Committee (NCC)**

- Committed to bridging the gap in communication between the HOA Board and its Members
- Helps to design, edit and distribute the monthly HOA newsletter
- Welcomes new members to the Association by providing resources and contact information for the Board, its committees and our Associations' financial manager, Management Trust
- Committed to bringing our HOA community together through communication and outreach.

☐ **Events Committee (EVC)**

- Plans and executes HOA sponsored events, activities and seasonal decorations, such as, the Opening Day BBQ, July 4th BBQ and Fireworks, the End of Summer Luau, the Halloween Display, and the Christmas display.
- Understands the importance of member appreciation and neighborhood identity.
- Committed members are committed to continuing as well as finding new ways to bring the neighborhood together through HOA sponsored events and activities.

☐ **Elections Committee**

- Facilitates the annual election process of the Board of Directors
- Must strictly adhere to the Elections timeline and checklist to ensure compliance
- Executes mailings such as Ballots to the membership
- Works with the Inspector of Elections during the ballot counting process

☐ **Administrative - Helps HOA Board with large mailings**

☐ **Website - Helps update, organize, manage and design the Sunrise HOA website**

Name: _____

Address: _____

Phone: _____

Email Address: _____

Return By Mail: Attn: HOA Board, P.O. 2862, Citrus Heights, CA 95610

Return by Email to: shaboard@gmail.com